

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: WEDNESDAY AUGUST 29, 2019 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Karl Juoppe, Nathan Anderson, Jim Baker, Brad Barnett, Jim Bogan, Rhonda Bogan, Brian Cadwell, Brian Donnelly, Mayrna Hodek, Ralph Hodek, Todd Holmstrom, Scott MacInnes, Jeff Ratcliffe, George Stockero, Stanley Vitton, Jim Vivian, Eric Waara, and Jerald Wuorenmaa.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented with the following change. Move New Business item 6 to follow after the approval of the minutes.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the July 10, 2019 (June) airport meeting minutes.

Motion Carried Unanimously

New Business, Agenda Item 6, “Team Peninsula Letter” – Scott MacInnes representing “Team Peninsula” addressed the board. Team Peninsula is an informal group made up of economic development organizations and local businesses to foster economic growth within the community. The group formulated a list of goals and objectives from local businesses to work on and improved Air Service was at the top of the list. Team Peninsula felt the air service provided by SkyWest to Chicago O’hare was not a good fit for the community specifically, they felt the current hub of O’hare had far too many delays, cancellations and diversions back to Chicago. Furthermore, there was a strong desire from the community to change hubs to Detroit or Minneapolis. However, they also felt SkyWest did an exceptional job considering the operational difficulties encountered at Houghton and Chicago. The group wrote a letter to the Department of Transportation requesting a change in hub service under the next Essential Air Service bid. The group requested Airport Committee approval of the letter and to have it sent to the County Board for final approval. A lengthy discussion ensued about the letter from Team Peninsula, current air service, airline provider, hub etc. The Airport Committee decided to send its own letter to the Department of Transportation from the County Board and Team Peninsula could send their own letter to the Department of Transportation.

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES, Roy Britz– YES

FINANCIAL REPORT: The County Administrator updated the Committee on the financials for the Airport and Water and Sewer system for the month of July 2019.

PUBLIC COMMENTS: None

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: WEDNESDAY AUGUST 29, 2019 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, "Avfuel Fuel Training – Britz / Raasakka"- The Airport Manager requested permission to have John Britz and Aaron Raasakka attend fuel safety training In Lansing, September 30th-Oct 4th.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 2, "MAAE 2019 Fall Conference"- The Airport Manager requested permission to attend the MAAE Fall Airport Conference in Port Huron Michigan September 9, 2019 to September 13, 2019. The Airport Manager presence was requested at the September 10, 2019 County Board meeting so the request to attend the MAAE conference was denied.

New Business, Agenda Item 3, "Wildlife Hazard Management Training"- The Airport Manager requested permission to have Phil Anderson and Richard Bleise attend wildlife hazard management training in Rhinelander Wisconsin on September 25, 2019

A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

"New Business Agenda Item 4, "T-Hangar Construction"- Seven pilots have committed to helping fund T-Hangar construction. The Airport Manager requested permission to move forward on the Engineering and construction of an eight unit T-Hangar pending the reception of all funds from the seven pilots.

A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

"New Business Agenda Item 5, "DOT EAS Bid" – The Airport Manager updated the committee regarding the EAS bid. The DOT sent out an RFP to the airlines requesting EAS proposals for Paducah, Houghton, Muskegon and Eau Claire. The proposals are due by September 17, 2019.

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: WEDNESDAY AUGUST 29, 2019 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

New Business Agenda Item 7, "Water/Sewage Rate Analysis"- Torch Lake Sewage Authority (TLSA) and Michigan American Water Company (MAWC) raised their rates at the beginning of 2019. TLSA increased rates effective March 1st from \$6.60 per 1,000 gallons to \$7.22 per 1,000 gallons. MAWC increased rates effective May 1st from \$7.11 per 1,000 gallons to \$7.54 per 1,000 gallons or 5.4%. At the April 24, 2019 Airport Committee meeting the Committee agreed to do a water/sewer analysis when more data was available and report the results at the August meeting. An analysis of the water and sewer rates revealed that with leaks our cost is \$20.09 per 1,000 gallons. Currently we charge \$23.00 per 1,000 gallons. The sewer analysis price with infiltration was \$26.54 per 1,000 gallons and we currently charge \$31.00 per 1,000 gallons. The Committee decided an increase in the water and sewer rates was not necessary at this time.

New Business Agenda Item 8, "DA/OCU Glass Debt Update"- The Airport Manager updated the committee regarding the outstanding debt. DA Glass currently owes the County \$3,030.00 for Industrial Park Fees, \$3,724.00 for Sand, and \$14,575.39 for water and sewer fees for a total of \$21,329.39. OCU Glass owes \$821.00 for Industrial Park Fees and \$1,370.46 for water and sewer for a total of \$2,191.46. OCU Glass is 3 months behind.

New Business Agenda Item 9, "Mead & Hunt Monthly Report"- The Mead & Hunt progress report summarizing activities for the time-period of June 1, 2019 through June 30, 2019 was presented for Committee review.

"New Business Agenda Item 10, "Water/Sewage Report June/July" – For the period from June 13, 2019 to July 16, 2019 (33 days) daily I&I was 4,881 gallons. For the same time period in 2018 I&I was 8,018 gallons. For the period from June 13, 2019 to July 16, 2019 (33 days) water loss was 140,683 gallons. For the same time period in 2018 water loss was 122,826 gallons.

For the period from July 16, 2019 to August 14, 2019 (29 days) daily I&I was 3,805 gallons. For the same time-period in 2018, I&I was 6,278 gallons. For the period from July 16, 2019 to August 14, 2019 (29 days) water loss was 140,376 gallons. For the same time-period in 2018 water loss was 110,693 gallons.

"New Business Agenda Item 11 "Airline Monthly Statistics June/July." – For the month of June 2019 SkyWest enplaned 2,124 passengers and deplaned 2,280. Last year in June SkyWest enplanements were 1,930 compared to this year's enplanements of 2,124 an increase of 194 passengers or 10%. SkyWest experienced 1 cancellation during the month compared to 2 in June of 2018.

For the month of July 2019 SkyWest enplaned 2,635 passengers and deplaned 2,569. Last year in July SkyWest enplanements were 2,520 compared to this year's enplanements of 2,635 an increase of 115 passengers or 5%. SkyWest experienced 2 cancellations during the month compared to 0 in July of 2018.

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: WEDNESDAY AUGUST 29, 2019 TIME: 4:00 P.M.

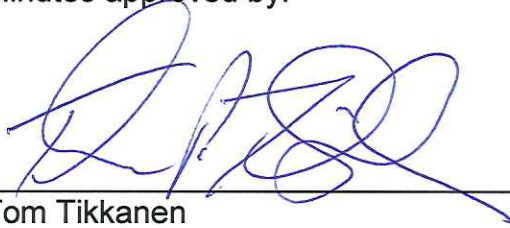
LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, September 26, 2019 in the airport conference room at 4:00 PM.

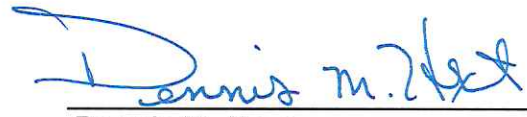
ADJOURNMENT: A motion was made by Roy Britz and seconded by Albert Koskela to adjourn the meeting at 5:16 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager