

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: JULY 26, 2018 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Present, Tom Tikkanen - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Dennis Jouppe, Karl Jouppe, Jim Koskiniemi, and Becky Ylitalo.

AGENDA: A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve the agenda with a change to New Business Item 3, Water Operator Training - Marquette, Michigan.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the June 28, 2018 regular airport meeting minutes and July 11, 2018 Special Meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tim Palosaari - YES Albert Koskela - YES Tom Tikkanen – YES

FINANCIAL REPORT: The County Administrator updated the Committee on the financials for the Airport and Water and Sewer system for the month of June 2018.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Industrial Park Sewer Project Change Order Number 2”- The Airport Manager requested approval of Change Order number 2 for the Industrial Park Sewer Project. The Order increases the construction phase of the project by \$29,006.00 for a total of \$97,700.74.

A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the request.

Motion Carried Unanimously

Roll Call - Tim Palosaari – YES, Albert Koskela - YES Tom Tikkanen – YES

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New Business, Agenda Item 2, "Wildlife Training- Rhinelander Wisconsin "- The Airport Manager requested approval to send Phil Anderson and Aaron Raasakka to Rhinelander Wisconsin on September 12, 2018 for wildlife training.

A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 3, "Water Operator Training- Marquette, Michigan"- The Airport Manager requested approval to send Bill Voght to a Water Distribution Operators Seminar August 15, 2018 in Marquette.

A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the request

Motion Carried Unanimously

New Business, Agenda Item 4, "Mead & Hunt Monthly Progress Report "- The Mead & Hunt progress report summarizing activities for the time period of June 1, 2018 through June 30, 2018 was presented.

New Business, Agenda Item 5, "Water/Sewer Report"- The Water/Sewer report for the month was not available. The June report will be presented at the August meeting.

New Business, Agenda Item 6, "Airline Monthly Stats"- For the month of June 2018 SkyWest enplaned 1,930 passengers and deplaned 2,050. Last year in June SkyWest enplanements were 2,006 compared to this year's enplanements of 1,930 a decrease of 76 passengers or 4%. SkyWest experienced 2 cancellations during the month compared to 1 in June of 2017.

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, August 30, 2018 in the airport conference room at 4:00 PM.

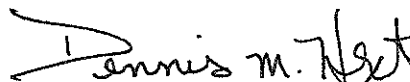
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Tom Tikkanen to adjourn the meeting at 4:12 PM.

Minutes approved by:



Tim Palosaari
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager