

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: July 28, 2022 TIME: 01:00 PM

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Glenn Anderson – Present, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager, Bill Voght, Becky Ylitalo, and Jillian Spagnotti.

AGENDA: A motion was made by Roy Britz and seconded by Glenn Anderson to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Roy Britz and seconded by Glenn Anderson to approve the June 30, 2022 Airport Meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Roy Britz and seconded by Glenn Anderson to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Roy Britz- YES, Glenn Anderson – YES

FINANCIAL REPORT: Becky Ylitalo, County Accountant, presented the airport, water and sewer financials for June 2022.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Torch Lake Area Sewage Authority (TLASA) Expansion Update”. – The Airport Manager and the County Administrator met with U.P. Engineers and Architects and Dennis Racine from TLASA to discuss the TLASA lagoon expansion cost share analysis. The project is scheduled to begin in the spring of 2023. The Committee discussed the different funding options available and future increased capacity needs.

A motion was made by Glenn Anderson and seconded by Roy Britz to purchase additional capacity from TLASA of 15,000 gallons for a total of 25,000 gallons, annual average, financed at 1.25% of a 40-year period pending County Board approval.

Motion Carried Unanimously

Roll Call - Tom Tikkanen – Yes Roy Britz – Yes Glenn Anderson - Yes

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New Business, Agenda Item 2, “Conservation Easement Land Appraisal”. – The Airport Manger requested formal approval to sign an appraisal agreement between Houghton County Airport and Seaton Appraisal Associates for \$7,000.0 for the initial appraisal, and the review appraisal agreement with Swanson, Mercier and Associates Inc. for \$3,000.00. Requests for proposals were sent to four appraisal firms. Two proposals were received and both proposals were for \$7,000 however, Seaton Appraisals start date was more responsive to the bid. The appraisals are needed ASAP for a grant application to remove obstructions on the end of runway 25. The cost will be 100% reimbursable using AIP/PFC funds.

A motion was made by Glenn Anderson and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 3, “Mead & Hunt Monthly Progress Report- June”- The Airport Manager presented the Mead & Hunt progress report summarizing activities for the period of June 1, 2022, through June 30, 2022 for Committee review.

New Business, Agenda Item 4, “Traverse Engineering Services (TES) Progress Report Number 7”- The Airport Manager presented the TES progress report number 7 summarizing the progress and current schedule of various projects at the Airport for Committee review.

New Business Agenda Item 5, “Water/Sewage Report” – For the period from June 14, 2022, to July 13, 2022 (29 days) daily I&I was 3,987 gallons. For the same time period in 2021, I&I was 5,028 gallons. For the period from June 14, 2022, to July 13, 2022 (29 days) water loss was 134,781 gallons. For the same time period in 2021 water loss was 97,498 gallons.

New Business Agenda Item 6, “Airline Monthly Statistics”- For the month of June 2022, SkyWest enplaned 1,797 passengers and deplaned 2,067. Last year in June SkyWest enplanements were 1,807 compared to this year’s enplanements of 1,797 a decrease of 10 passengers or .5%. SkyWest experienced 2 cancellations during the month compared to 2 in June of 2021. Pre-COVID 2019 enplanements were 2,124 and deplanements were 2,280.

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, August 25, 2022 in the airport conference room at 01:00 PM.

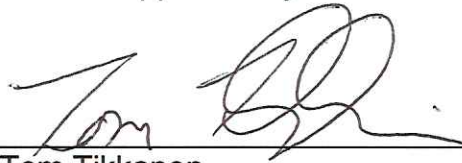
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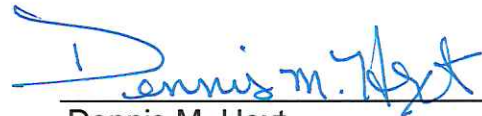
ADJOURNMENT: A motion was made by Glenn Anderson and seconded by Roy Britz to adjourn the meeting at 01:53 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager