

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: April 28, 2022 TIME: 01:00 PM

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Absent, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager, Phil Anderson, Elizabeth Bjorn, Becky Ylitalo, Bill Voght, Richard Supina, Michelle Tanner, and Jillian Spagnotti.

Commissioner Tikkanen asked for a moment of silence to honor Commissioner Koskela who passed away on April 24, 2022.

AGENDA: A motion was made by Roy Britz and seconded by Tom Tikkanen to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Roy Britz and seconded by Tom Tikkanen to approve the March 31, 2022 Airport Meeting minutes and the February 2, 2022 Special Airport Meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Roy Britz and seconded by Tom Tikkanen to approve and pay the bills as presented.

Roll call – Tom Tikkanen – YES, Albert Koskela – Absent Roy Britz- YES

Motion Carried Unanimously

FINANCIAL REPORT: Elizabeth Bjorn, County Administrator, presented the airport, water and sewer financials for March 2022.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Airline Update – EAS Bid”- The Airport Manager reached out to SkyWest Airlines on 4/22/2022 to discuss the possibility of retaining SkyWest service at the airport. SkyWest was open to suggestions regarding different service options for Houghton in an effort to continue serving CMX. The Airline said they will consider options and get back to the County by the end of next week. Currently there are no other airlines interested in the EAS bid for CMX.

New Business, Agenda Item 2, “Traverse Engineering Sanitary Sewer – Portage Lake Sewer and Water Treatment Alternative Evaluation”- Richard Supina, representing Traverse Engineering, presented a summary of a report detailing the costs, advantages and disadvantages of remaining with Torch Lake Area Sewage Authority versus connecting to Portage Lake Area Sewer and Water Authority. Based on the findings of the report Traverse Engineering recommendation was to continue with Torch Lake Sewage Authority for sewage treatment. The Committee requested a proposal from Traverse Engineering Services to draft

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a water and sewer ordinance for review at the May 26 Airport Committee meeting. The Committee also tasked the Airport Manager with setting up a meeting with Torch Lake Sewage Authority and U.P. Engineers & Architects to explain the process involved to purchase a portion of the future sewage lagoon at Torch Lake Sewage Authority.

New Business, Agenda Item 3, “Mead & Hunt Monthly Progress Report- March”- The Airport Manager presented the Mead & Hunt progress report summarizing activities for the period of March 1, 2022, through March 31, 2022.

New Business Agenda Item 6, “Water/Sewage Report” – For the period from March 14, 2022, to April 13, 2022 (30 days) daily I&I was 11,760 gallons. For the same time period in 2021, I&I was 10,479 gallons. For the period from March 14, 2022, to April 13, 2022 (30 days) water loss was 25,100 gallons. For the same time period in 2021 water loss was 169,680 gallons.

New Business Agenda Item 7, “Airline Monthly Statistics”- For the month of March 2022, SkyWest enplaned 1,832 passengers and deplaned 1,599. Last year in March SkyWest enplanements were 1,590 compared to this year’s enplanements of 1,832 an increase of 242 passengers or 15%. SkyWest experienced 6 cancellations during the month compared to 2 in March of 2021. Pre-COVID 2019 enplanements were 1,792 and deplanements were 1,805.

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, May 26, 2022 in the airport conference room at 01:00 PM.

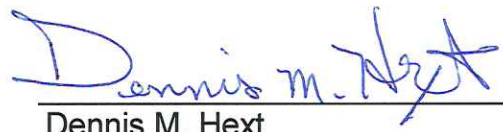
ADJOURNMENT: A motion was made by Roy Britz and seconded by Tom Tikkanen to adjourn the meeting at 02:00 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager