

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: February 25, 2022 TIME: 10:00 AM

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager and Elizabeth Bjorn, Administrator.

AGENDA: A motion was made by Roy Britz and seconded by Tom Tikkanen to approve the agenda as presented.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

Motion Carried Unanimously

FINANCIAL REPORT: Elizabeth Bjorn presented the airport, water and sewer financials for January 2022.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 1, “AIP Projects Update”- The Airport Manager updated the Committee on AIP projects. Currently Mead & Hunt is working on design plans to rehabilitate the main runway (13/31). The project is anticipated to be bid in March of 2022 with construction beginning in June of 2023. The project will be funded with grant (AIP/PFC) funds and is estimated to cost 9.5 million dollars. The estimated Airport local share is approximately \$600,000, which will be paid for using PFC funds. Starting in 2022 the State has changed the way contractors will be paid for AIP projects. In the past the contractor would send the invoice to the state for payment and the state would get reimbursed by the FAA. The new system will require the sponsor to pay the contractor and seek reimbursement from the State. It will take 28 days to receive a reimbursement check from the State. The county have to pay out invoices for \$100,000 to \$1,000,000.

The Airport Manager is working with Mead & Hunt to acquire an Independent Fee Estimate (IFE) for the Terminal Replacement Study. After the IFE is completed the Committee will have to decide on how to proceed. The cost of the Terminal Replacement Study will be around \$150,000 and is not reimbursable unless the construction on the project begins. This is not a budgeted item and will need Airport Committee approval before going to the County board for final approval.

On November 15, 2021 the President signed the Infrastructure Investment and Jobs Act commonly known as the Bipartisan Infrastructure Law (BIL). What this means for our Airport is that we will get an additional \$1,000,000 of funding per year for the next 5 years. This funding will fall under the same rules as the AIP program. A portion of the funding has been earmarked for a project in 2022 and the remaining 4 million will be earmarked for the Terminal.

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New Business, Agenda Item 2, "Mead & Hunt Monthly Progress Report- January"- The Airport Manager presented the Mead & Hunt progress report summarizing activities for the period of January 1, 2022, through January 31, 2022.

New Business Agenda Item 3, "Airline Monthly Statistics"- For the month of January 2022, SkyWest enplaned 1,267 passengers and deplaned 1,306. Last year in January SkyWest enplanements were 791 compared to this year's enplanements of 1,306 an increase of 476 passengers or 60%. SkyWest experienced 16 cancellations during the month compared to 3 in January of 2021. Pre-COVID 2019 enplanements were 1,693 and deplanements were 1,302. \

PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, March 31, 2022 in the airport conference room at 10:00 AM.

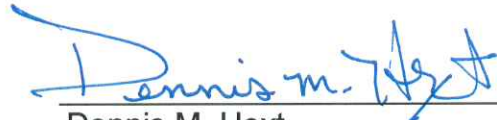
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 10:35 AM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager