

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: May 27, 2021 TIME: 1:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager, Ben Larson – County Administrator, Russ Erkkila, Dick Supina, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the April 29, 2021 Airport Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Roy Britz and seconded by Albert Koskela to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: Ben Larson, County Administrator, presented the financials for the month of April 2021.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Torch Lake Area Sewer Authority (TLASA) Cost Sharing Analysis – Lagoon Expansion Project”- TLASA received approval from the USDA Rural Development for funding the expansion of their lagoon system. Pursuant to the agreement between the Airport and TLASA dated January 26, 1999 the airport is responsible for a portion of the project. A discussion ensued over different options, benefits, and disadvantages of connecting to an alternate sewage authority. It was decided to hire Traverse Engineering to conduct an engineering study to re-align the airports sewer line and eliminate I&I in the system.

A motion was made by Albert Koskela and seconded by Roy Britz to hire Traverse Engineering to conduct an engineering study to eliminate I&I.

Motion Carried Unanimously

New Business, Agenda Item 2, “Airport Building Repairs”- The airport has accumulated an additional \$600,000 in revenues. The Airport Manager requested permission to use the extra funds to make repairs to the Airport complex buildings and hire Traverse Engineering to conduct an inspection of the buildings and provide an engineer’s estimate to make repairs.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

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New Business, Agenda Item 3, "Ocu/DA Glass Debt"- DA Glass made a payment on their debt on April 29, 2021 and currently owes \$17,729.39. The last payment from OCU Glass was on April 29, 2021. The amount owed by OCU Glass increased from \$9,425.25 in April to \$11,825.65. Currently the combined debt is \$29,555.04 which is an increase of \$2,000.40 from last months total debt of \$27,554.64.

New Business, Agenda Item 4, "Mead & Hunt Monthly Progress Report"- The Mead & Hunt progress report summarizing activities for the period of April 1, 2021 through April 30, 2021, was presented for review.

New Business Agenda Item 5, "Water/Sewage Report" – For the period from April 13, 2021, to May 12, 2021 (29 days) daily I&I was 8,839 gallons. For the same time period in 2020, I&I was 11,317 gallons. For the period from April 13, 2021, to May 12, 2021 (29 days) water loss was 112,424 gallons. For the same time period in 2020 water loss was 112,433 gallons.

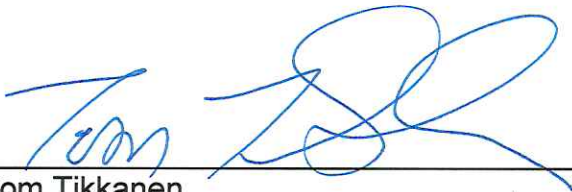
New Business Agenda Item 6, "Airline Monthly Statistics"- For the month of April 2021, SkyWest enplaned 1,360 passengers and deplaned 1,723. Last year in April SkyWest enplanements were 73 compared to this year's enplanements of 1,360 an increase of 1,287 passengers or 1763%. SkyWest experienced 2 cancellations during the month compared to 5 in April of 2020. Pre-COVID 2019 enplanements were 1,792 and deplanements were 1,975. We are only behind Pre-COVID enplanements by 24% and deplanements by 13%.

NEXT MEETING: The next meeting will be Thursday, June 24, 2021 in the airport conference room at 3:00 PM.

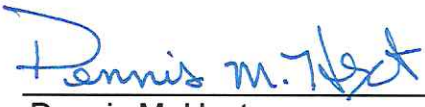
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 1:55 PM.

Minutes approved by:

Recorded by:



Tom Tikkanen
Airport Committee Chairman



Dennis M. Hext
Airport Manager