

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: MARCH 25, 2021 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext- Airport Manager, Ben Larson, Russ Erkkila, and Becky Ylitalo.

AGENDA: A motion was made by Roy Britz and seconded by Albert Koskela to approve the agenda.

Motion Carried Unanimously

MINUTES: A motion was made by Roy Britz and seconded by Albert Koskela to approve the February 25, 2021 Airport Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Roy Britz and seconded by Albert Koskela to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: Ben Larson presented financials for the month of March 2021.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Lots 19 & 20 Update”. – The Airport Manager updated the Committee regarding Lots 19 & 20. Copper Island Academy would like to begin work on April 5th, however, the closing may not be complete.

A motion was made by Roy Britz and seconded by Albert Koskela to allow Copper Island Academy to begin work before the closing is complete, provided all expenses incurred are their responsibility.

Motion Carried Unanimously

New Business, Agenda Item 2, “PFC Fund Transfer”. – The Airport Manager requested approval of the transfer of \$68,655.00 from the PFC restricted cash account to the general fund for the purchase of the 2020 Ram Pickup Truck.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

Motion Carried Unanimously

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New Business, Agenda Item 3, "Mead & Hunt Monthly Progress Report"- The Mead & Hunt progress report summarizing activities for the time period of February 1- February 28, 2021 was presented.

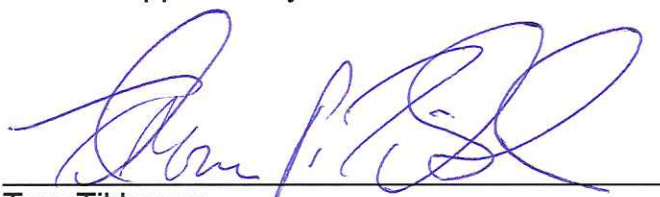
New Business Agenda Item 4, "Water/Sewage Report" – For the period from February 11, 2021, to March 15, 2021 (32 days) daily I&I was 6,395 gallons. For the same time period in 2020, I&I was 6,236 gallons. For the period from February 11, 2021, to March 15, 2021 (32 days) water loss was 69,339 gallons. For the same time period in 2020 water loss was 171,072 gallons.

New Business Agenda Item 5, "Airline Monthly Statistics." For the month of February 2021, SkyWest enplaned 839 passengers and deplaned 770. Last year in February SkyWest enplanements were 1,980 compared to this year's enplanements of 839 a decrease of 1,141 passengers or 58%. SkyWest experienced 10 cancellations during the month compared to 4 in February of 2020.

NEXT MEETING: The next meeting will be April 29, 2021 in the airport conference room at 3:00 PM.

ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 3:23 PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager