

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: DECEMBER 30, 2020 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

**ATTENDEES:** Dennis Hext, Airport Manager, Ben Larson, County Administrator, Lori Lewis, and Becky Ylitalo.

**AGENDA:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda with the addition of item 9 under New Business – CIA Land Purchase.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the November 20, 2020 Airport Meeting Minutes.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Roy Britz and seconded by Albert Koskela to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

**FINANCIAL REPORT:** Ben Larson, County Administrator, presented Airport / Water & Sewer financials for the month of November 2020.

**PUBLIC COMMENTS:** None heard

**NEW BUSINESS:**

**New Business, Agenda Item 1, “Enterprise Airport Use Agreement No. 1, Amendment No. 1”-** The Airport Manager requested permission to have the Airport Committee Chairman sign Airport Use Agreement No. 1, Amendment No. 1 with Enterprise Leasing Company of Detroit, LLC. The Amendment increases fees by 3% annually and extends the term by 3 years.

A motion was made by Albert Koskela and seconded by Roy Britz to the request.

**Motion Carried Unanimously**

**New Business, Agenda Item 2, “Enterprise Airport Use Agreement No.2, Amendment No. 1, Building No. 7”-** The Airport Manager requested approval to have the Airport Committee Chairman sign the Airport Use Agreement No. 2, Amendment No. 1 with Enterprise Leasing Company of Detroit, LLC. The Amendment increases fees by 3% annually and extends the term by 3 years.

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A motion was made by Albert Koskela and seconded by Roy Britz to the request.

**Motion Carried Unanimously**

**New Business, Agenda Item 3, “KRC Snowblower Testing Agreement, Amendment No. 9”**– The Airport Manager requested permission to sign the snow blower testing Agreement, Amendment No. 9 with Michigan Technological University. The Amendment extends the term for 1 year.

A motion was made by Roy Britz and seconded by Albert Koskela to the request.

**Motion Carried Unanimously**

**New Business, Agenda Item 4, “DWAM Grant Application”**. – The Airport Manager informed the Committee a \$30,495.00 grant with EGLE has been applied for. The Grant will be used to create a capital improvement plan for the water system and also develop an asset management plan.

**New Business, Agenda Item 5, “Mead & Hunt Monthly Progress Report”**- The Mead & Hunt progress report summarizing activities for the time period of November 1, 2020 through November 30, 2020 was presented for Committee review.

**New Business Agenda Item 6, “Water/Sewage Report”** – For the period from November 16, 2020, to December 15, 2020 (30 days) daily I&I was 5,965 gallons. For the same time period in 2019, I&I was 7,231 gallons. For the period from November 16, 2020, to December 15, 2020 (30 days) water loss was 102,545 gallons. For the same time period in 2019 water loss was 222,060 gallons.

**New Business Agenda Item 7, “Airline Monthly Statistics.”** – For the month of November 2020, SkyWest enplaned 930 passengers and deplaned 690. Last year in November SkyWest enplanements were 1,922 compared to this year’s enplanements of 930 a decrease of 992 passengers or 52%. SkyWest experienced 1 cancellation during the month compared to 2 in November of 2019.

**New Business Agenda Item 8, “Approval of the Airport Committee Meeting Dates for 2021”**- The Airport Manager requested approval of the 2021 Airport Committee Meeting Dates for 2021.

A motion was made by Albert Koskela and seconded by Roy Britz to the request.

**Motion Carried Unanimously**

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**New Business Agenda Item 9, "Copper Island Academy (CIA) Request"**- Commissioner Koskela received a request from a representative of CIA for consideration in locating the school within the Industrial Park. After a brief discussion, it was decided by the Committee to allow the school to purchase property within the industrial park.

A motion was made by Albert Koskela and seconded by Roy Britz to allow a school to purchase land within the Industrial Park.

**Motion Carried Unanimously**

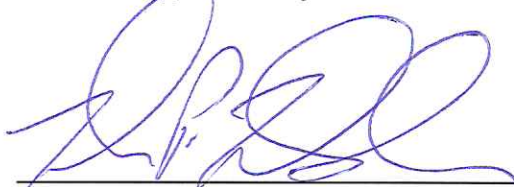
**PUBLIC COMMENTS:** None heard

**NEXT MEETING:** The next meeting will be January 28, 2021 in the airport conference room at 3:00 PM.

**ADJOURNMENT:** A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 3:23PM.

**Motion Carried Unanimously**

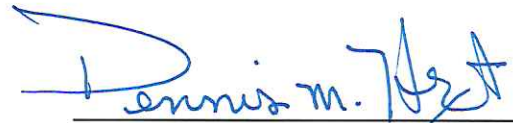
Minutes approved by:



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Tom Tikkanen  
Airport Committee Chairman

Recorded by:



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Dennis M. Hext  
Airport Manager