

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: NOVEMBER 20, 2020 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

**ATTENDEES:** Dennis Hext- Airport Manager, and Becky Ylitalo.

**AGENDA:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Albert Koskela and seconded by Roy Britz to approve the October 27, 2020 Airport Meeting Minutes.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

**FINANCIAL REPORT:** The Airport Manager presented the financials for the month of October 2020.

**PUBLIC COMMENTS:** None

**OLD BUSINESS:**

Commissioner Koskela inquired about the slow progress surrounding the construction of the new T-Hangar building. There has been approximately 15 days of good weather since the delivery of the building however, construction has been extremely slow due to lack of interest by the sub-contractor. A meeting is scheduled with the prime contractor next week to find out the status of the project and inquire about the construction schedule.

**NEW BUSINESS:**

**New Business, Agenda Item 1, “KRC Land Purchase Proposal”-** The Airport Manager informed the Committee Geoff Gwaltney representing the Keweenaw Research Center (KRC), requested Committee consideration to sell forty acres of the test course to KRC. The forty acres is owned by the County with the exception of a small sliver of land, which is owned by the FAA. The portion owned by the FAA would require permission from the FAA to sell. A discussion ensued and the Committee decided not to sell the land due to grant assurances to protect the approach to runway 7 by controlling the property below the approach. The Committee would consider an easement through the 40 acres so KRC would have access to their property. The Airport Manager was tasked with negotiating an easement and or leasing the land with KRC to bring back to the Committee if KRC is interested.

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**New Business, Agenda Item 2, “FedEx Hangar Sublease- Amendment No 5”-** The Airport Manager requested approval to have the Airport Committee Chairman sign the Sublease Agreement with FedEx Amendment No. 5 to sublease space from SkyWest in Hangar No. 1.

A motion was made by Albert Koskela and seconded by Roy Britz to the request.

**Motion Carried Unanimously**

**New Business, Agenda Item 3, “Mead & Hunt Monthly Progress Report”-** The Mead & Hunt progress report summarizing activities for the period of October 1, 2020 through October 31, 2020 was presented for review.

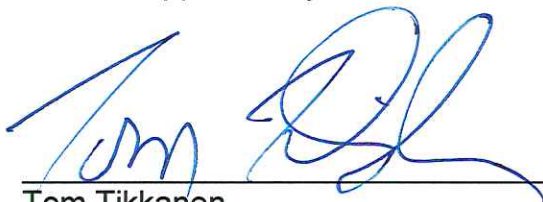
**New Business Agenda Item 4, “Water/Sewage Report.”** – For the period from October 14, 2020, to November 16, 2020 (33 days) daily I&I was 7,661 gallons. For the same period in 2019, I&I was 5,978 gallons. For the period from October 14, 2020, to November 16, 2020 (33 days) water loss was 102,044 gallons. For the same period in 2019 water loss was 231,990 gallons.

**New Business Agenda Item 5, “Airline Monthly Statistics.”** – For the month of October 2020, SkyWest enplaned 1,159 passengers and deplaned 995. Last year in October SkyWest enplanements were 2,549 compared to this year’s enplanements of 1,159 a decrease of 1,390 passengers or 54%. SkyWest experienced 0 cancellations during the month compared to 0 in October of 2019.

**NEXT MEETING:** The next meeting will be December 30, 2020 in the airport conference room at 3:00 PM.

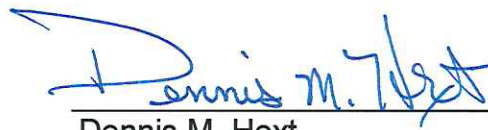
**ADJOURNMENT:** A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 3:30PM.

Minutes approved by:



Tom Tikkanen  
Airport Committee Chairman

Recorded by:



Dennis M. Hext  
Airport Manager