

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: JUNE 25, 2020 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Phil Anderson, and Becky Yifalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the May 29, 2020 Airport Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: The May 2020 financials were presented.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Mead & Hunt Contract- Runway 25 RPZ Improvements”-

The Airport Manager requested a motion by the Airport Committee granting signatory approval to the Airport Manager to execute the design contract to make improvements to runway 25 runway protection zone (RPZ) between Houghton County and Mead and Hunt pending review by MDOT and the FAA. The contract amount is \$86,772.00 and will be funded under AIP grant 3-26-0041-4420.

A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 2, “DA Glass Debt”- The Airport Manager presented a report regarding DA Glass’ outstanding debt for review and discussion.

New Business, Agenda Item 3, “TLSA Cost Sharing Analysis”- UPEA, on behalf of TLSA, forward a Preliminary Cost Sharing Analysis between TLSA and Houghton County for the proposed expansion of the Tamerack/Hubbell wastewater lagoons for review. Per the agreement between TLSA and Houghton County, the Authority has requested that the Airport pay a prorated share of the expansion. The information was presented for review and discussion. The Airport Manger was tasked with researching the subject and providing more information at future meetings.

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New Business, Agenda Item 4, "Mead & Hunt Monthly Progress Report"- The Mead & Hunt progress report summarizing activities for the time-period of May 1, 2020 through May 31, 2020 was presented for review.

New Business Agenda Item 5, "Water/Sewage Report." – For the period from May 13, 2020, to June 15, 2020 (33 days) daily I&I was 9,260 gallons. For the same time-period in 2019, I&I was 8,130 gallons. For the period from May 13, 2020, to June 15, 2020 (33 days) water loss was 311,735 gallons. For the same time-period in 2019 water loss was 173,283 gallons.

New Business Agenda Item 6, "Airline Monthly Statistics." – For the month of May 2020, SkyWest enplaned 263 passengers and deplaned 315. Last year in May SkyWest enplanements were 2,090 compared to this year's enplanements of 315 a decrease of 1,827 passengers or 87%. SkyWest experienced 1 cancellation during the month compared to 0 in May of 2020.

NEXT MEETING: The next meeting will be Thursday, July 30, 2020 in the airport conference room at 3:00 PM.


ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 3:29PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager