

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: THURSDAY APRIL 30, 2020 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Phil Anderson, Russ Erkkila, Lori Lewis, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the February 27, 2020 Airport Meeting Minutes.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the March 19, 2020 Special Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: Eric Forsberg, County Administrator, presented the February 2020 financials for the Airport and Water and Sewer.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “CARES ACT Grant”- The Airport manager requested permission to sign the CARES Act grant, pending approval by the Committee when it is received.

A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

New Business, Agenda Item 2, “CARES ACT Grant Resolution”- The Airport Manager requested a motion to approve a resolution authorizing the Airport Manager as the signatory for the CARES Act Grant.

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: THURSDAY APRIL 30, 2020 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

New Business, Agenda Item 3, “T-Hangar Bids & Funding”- The Airport manager informed the Committee bids were received for the site preparation, building slab, building erection, furnish and installation of electrical services wiring and fixtures. DP Construction was the low bidder, however total estimated costs came in over budget. The Airport Manager discussed ideas on how to pay for the remainder of the project.

New Business, Agenda Item 4, “Resale of Lot Lot 17”. – The Airport manager requested a motion to approve the purchase of Lot 17 by GLSV from Goodwill Industries.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 5, “Water / Sewer Analysis”. – The Airport Manager presented a water/sewer rate analysis to the Committee. Discussion ensued and it was determined to not increase the rates at this time.

New Business, Agenda Item 6, “Mead & Hunt Monthly Progress Report”- The Mead & Hunt progress report summarizing activities for the time period of March 1, 2020 through March 31, 2020 was presented.

New Business Agenda Item 7, “Water/Sewage Report.” – For the period from March 16, 2020, to April 15, 2020 (30 days) daily I&I was 13,269 gallons. For the same time period in 2019, I&I was 13,997 gallons. For the period from March 16, 2020, to April 15, 2020 (30 days) water loss was 276,283 gallons. For the same time period in 2019 water loss was 92,460 gallons.

New Business Agenda Item 8, “Airline Monthly Statistics.” – For the month of March 2020, SkyWest enplaned 1,224 passengers and deplaned 1,322. Last year in March SkyWest enplanements were 2,081 compared to this year’s enplanements of 1,224 a decrease of 857 passengers or 41%. SkyWest experienced 3 cancellations during the month compared to 4 in March of 2020.

PUBLIC COMMENTS: Russ Erkkila inquired about the status of the SRE 4x4 Pickup Truck bids.

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: THURSDAY APRIL 30, 2020 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

NEXT MEETING: The next meeting will be Thursday, May 28, 2020 in the airport conference room at 3:00 PM.

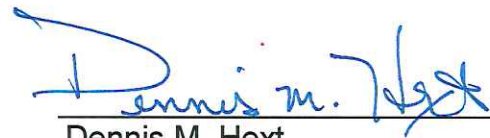
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 4:06PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager