

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: THURSDAY MARCH 26, 2020 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Albert Koskela – Present, Roy Britz - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, Phil Anderson, Russ Erkkila, Lori Lewis, and Becky Ylitalo.

AGENDA: A motion was made by Albert Koskela and seconded by Roy Britz to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the February 27, 2020 Airport Meeting Minutes.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Roy Britz to approve the March 19, 2020 Special Meeting Minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Roy Britz to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

FINANCIAL REPORT: Eric Forsberg reported on the February 2020 financials for the Airport and Water and Sewer system.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “SRE 4x4 Pickup Truck with Snow Plow Bid”- There were no bids received for the SRE 4x4 Pickup Truck with Snow Plow. This is the second request for bids with no responsive bidders. A 3rd request for proposals will be sent to dealers in the future.

New Business, Agenda Item 2, “Goodwill Sign Permit”- The Airport Manager informed the committee Goodwill was looking to transfer their sign on the highway to Great Lakes Sound and Vibration (GLSV). The Manager would look further into the permit process to determine if this was allowable.

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New Business, Agenda Item 3, “ARFF Grant Resolution”- The Airport manager requested a motion to approve a resolution authorizing the Airport Committee Chairman as the signatory for MDOT Contract No. 2020-0339, ARFF Grant.

A motion was made by Roy Britz and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

Roll call – Tom Tikkanen – YES, Albert Koskela – YES Roy Britz- YES

New Business, Agenda Item 4, “ARFF Grant MDOT Contract No. 2020-0339”. – The Airport manager requested a motion to approve MDOT ARFF grant contract 2020-0339 to provide funding for ARFF training at Sawyer International Airport 2020.

A motion was made by Albert Koskela and seconded by Roy Britz to approve the request.

Motion Carried Unanimously

New Business, Agenda Item 5, “Research Project Request”. – The Airport Manager informed the committee Kenny Larsen, Ph D. Student Michigan Tech, would like to conduct research on ponds located on Airport property to develop a model for nutrient management in small ponds. He is asking for permission to conduct his research on the pond adjacent to the bridge on Airport road on Gooseneck Creek. A discussion ensued, and it was decided to deny Mr. Larsens request.

A motion was made by Albert Koskela and seconded by Roy Britz to deny permission to Mr. Larsen to conduct research on ponds located on Airport property.

Motion Carried Unanimously

New Business, Agenda Item 6, “Mead & Hunt Monthly Progress Report”- The Mead & Hunt progress report summarizing activities for the time period of February 1, 2020 through February 29, 2020 was presented.

New Business Agenda Item 7, “Water/Sewage Report.” – For the period from February 14, 2020, to March 16, 2020 (31 days) daily I&I was 6,236 gallons. For the same time period in 2019, I&I was 7,057 gallons. For the period from February 14, 2020, to March 16, 2020 (31 days) water loss was 160,376 gallons. For the same time period in 2019 water loss was 95,666 gallons.

New Business Agenda Item 8, “Airline Monthly Statistics.” – For the month of February 2020 SkyWest enplaned 1,980 passengers and deplaned 1,844. Last year in February SkyWest enplanements were 1,449 compared to this year’s enplanements of 1,980 an increase of 531 passengers or 37%. SkyWest experienced 4 cancellations during the month compared to 11 in February 2019.

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PUBLIC COMMENTS: None

NEXT MEETING: The next meeting will be Thursday, April 30, 2020 in the airport conference room at 3:00 PM.

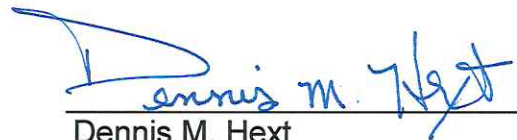
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Roy Britz to adjourn the meeting at 3:41PM.

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager