

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: APRIL 25, 2018 TIME: 3:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Present, Tom Tikkanen - Present

ATTENDEES: Dennis Hext, Airport Manager, Dennis Jouppe, Karl Jouppe, Eric Forsberg, Rose Keranen, Bill Voght, and Russ Erkkila, Becky Ylitalo, and Petio Kotov

New Business, Agenda Item 1, “Land Lease- Hangar Construction”-Petio Kotov addressed the committee regarding his plan to construct a 50X45 hangar adjacent to the South West apron. Upon completion of the hangar construction Mr. Kotov is willing to transfer ownership of the building to the County in return for a 25-year lease and the ability to sub-lease the hangar should he no longer require the space. The Airport Manager requested permission to move forward with drafting an agreement for Committee approval.

AGENDA: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the request.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve the March 29, 2018 regular airport meeting minutes.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Tom Tikkanen to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tim Palosaari - YES Albert Koskela - YES Tom Tikkanen – YES

FINANCIAL REPORT: The County Administrator updated the Committee on the financials for the Airport and Water and Sewer system for the month of March 2018.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Land Lease- Hangar Construction”- Mr. Kotov addressed the Airport Committee directly after roll call since he was unable to stay for the duration of the meeting.

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New Business Agenda Item 2, “Airpark Sewer System Improvements” – The Airport Manager updated the committee regarding the Airpark Sewer System Improvements. The work to remove the sludge from the sewer system has been completed. An official report from UPEA will be presented in the future.

New Business Agenda Item 3, “Resolution-MDOT Weather Briefing Grant Contract No. 2018-0393” – The Airport Manager requested a motion to approve a resolution specifying that the Airport Committee Chairman is authorized to sign the MDOT Weather Briefing Grant Contract.

A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve the request.

Roll call – Tim Palosaari - YES Albert Koskela - YES Tom Tikkanen – YES

New Business, Agenda Item 4, “MDOT Weather Briefing Grant Contract No. 2018-0393”– The Airport Manager requested approval to have the Airport Committee Chairman sign the MDOT Weather Briefing Grant Contract.

A motion was made by Tom Tikkanen and seconded by Albert Koskela to approve the request.

New Business, Agenda Item 5, “OCU Glass Outstanding Debt”– The Airport Manager updated the committee on the status of OCU Glass’ account. Commissioner Palosaari stated he would contact the company.

New Business Agenda Item 6, “Mead & Hunt Monthly Progress Report” – The Mead & Hunt progress report summarizing activities for the time period of March 1, 2018 through March 31, 2018 was presented.

New Business, Agenda Item 7, “Water/Sewer Report”. – For the period from March 15, 2018 to April 12, 2018 (28 days) daily I&I was 7,050 gallons. For the same time period in 2017 I&I was 11,686 gallons. For the period from March 15, 2018 to April 12, 2018 (28 days) water loss was 140,634 gallons. For the same time period in 2017 water loss was 96,856 gallons.

New Business, Agenda Item 8, “Airline Monthly Statistics” – For the month of March 2018 SkyWest enplaned 2,052 passengers and deplaned 1,876. Last year in March SkyWest enplanements were 2,043 compared to this year’s enplanements of 1,825 an increase of 9 passengers or .05%. SkyWest experienced (2) cancellations during the month compared to (9) in March of 2017.

PUBLIC COMMENTS: Rose Keranen addressed the Committee thanking them after her time of employment at the Airport draws near. Her retirement date is set for April 30th.

NEXT MEETING: The next meeting will be Thursday, May 31, 2018 in the airport conference room at 4:00 PM.

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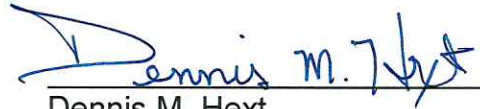
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Tom Tikkanen to adjourn the meeting at 3:30 PM.

Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager