

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: April 27, 2016 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Absent, Eugene Londo - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Administrator, Dennis Jouppe, (Primary Airport Services), Russ Erkkila and Rose Keranen.

AGENDA: A motion was made by Eugene Londo and seconded by Tim Palosaari to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Eugene Londo and seconded by Tim Palosaari to approve the March 31, 2016 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Eugene Londo and seconded by Tim Palosaari to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Tim Palosaari – YES Eugene Londo – YES

FINANCIAL REPORT: Eric Forsberg, County Administrator, presented the Airport and Water & Sewer financial reports for the month of March.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “SkyWest / Royale Air Sub-Lease Agreement”. – The Airport Manager requested approval to have the Airport Committee Chairman sign the hangar Sub-Lease Agreement between SkyWest Airlines and Royale Air. Committee approval of all sub-lease agreements is required per the Airport Use Agreement – Hangar 1, between SkyWest and the airport.

A motion was made by Eugene Londo and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item B, “SkyWest / Federal Express Sub-Lease Agreement ”. – The Airport Manager requested approval to have the Airport Committee Chairman sign the hangar Sub-Lease Agreement between SkyWest Airlines and FedEx. Committee approval of all sub-lease agreements is required per the Airport Use Agreement – Hangar 1, between SkyWest and the airport.

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A motion was made by Eugene Londo and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item C, "SkyWest / CSA Air Inc. Sub-Lease Agreement". – The Airport Manager requested approval to have the Airport Committee Chairman sign the hangar Sub-Lease Agreement between SkyWest Airlines and CSA Air Inc. Committee approval of all sub-lease agreements is required per the Airport Use Agreement – Hangar 1, between SkyWest and the airport.

A motion was made by Eugene Londo and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item D, "SkyWest / Ameriflight Inc. Sub-Lease Agreement". – The Airport Manager requested approval to have the Airport Committee Chairman sign the hangar Sub-Lease Agreement between SkyWest Airlines and CSA Air Inc. Committee approval of all sub-lease agreements is required per the Airport Use Agreement – Hangar 1, between SkyWest and the airport.

A motion was made by Eugene Londo and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item E, "Mead & Hunt Monthly Progress Report". – The Mead & Hunt progress report summarizing project activities for the time period between March 1, 2016 through March 31, 2016 was presented for review.

"New Business Agenda Item G, "Water/Sewage Report." – For the period from February 17, 2016 to March 15, 2016 (27 days) daily I&I was 11,153 gallons. For the same time period in 2015 I&I was 5,082 gallons. For the period from February 19, 2016 to March 21, 2016 (31 days) water loss 183,508 gallons. For the same time period in 2015 water loss was 3,968 gallons.

"New Business Agenda Item H, "Airline Monthly Statistics." – For the month of March, 2016 SkyWest enplaned 2,129 passengers and deplaned 1,968 Last year in March SkyWest enplanements were 2,223 compared to this year's enplanements of 2,129 an decrease of 94 passengers or 4%. SkyWest experienced 4 cancellations during the month compared to 1 in March of 2015.

PUBLIC COMMENTS:

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NEXT MEETING: The next meeting will be held May 26, 2016 in the airport conference room at 4:00 PM.

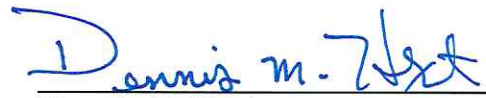
ADJOURNMENT: A motion was made by Tim Palosaari and seconded by Eugene Londo to adjourn the meeting at 4:14PM.

Minutes approved by:



Tim Palosaari
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager