

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: April 30, 2015 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Absent, Albert Koskela – Present Eugene Londo - Present

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Controller, Dennis Juppe, (Primary Airport Services), Bill Voght, Russ Erkkila, and Melinda Donovan.

AGENDA: A motion was made by Eugene Londo and seconded by Albert Koskela to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Eugene Londo and seconded by Albert Koskela to approve the March 26, 2015 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Eugene Londo to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Eugene Londo – YES Albert Koskela – YES

FINANCIAL REPORT: Eric Forsberg, County Controller, presented the Airport and Water & Sewer financial reports for the month of March.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “Sixel Airline Consulting Conference update” – The Airport Manager gave an update to the Committee regarding the Sixel small airport conference. The conference presentations included updates on pilot shortages, scope clauses, and regulatory issues and how each issue will impact the airline industry. The Airport Manger also met with United Airlines, SkyWest Airlines and Via Air to discuss air service at Houghton. Discussion for the SkyWest and United meetings centered on Chicago delays, customer service issues, diversions, pilot shortages, and future air service and airline choices. Via Air is requested meeting to discuss the potential of expanding service to Houghton during the next round of essential air service bid in January.

New Business, Agenda Item B, “Turpeinen Brothers logging proposal”. – Tom Turpeinen met with the Airport Manager to discuss logging operations adjacent to airport property. Mr. Turpeinen asked if the airport would be interested in allowing them to log on airport property. Turpeinen Brothers presented a proposal to log on airport property. The Airport Manger accepted the proposal.

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New Business, Agenda Item C, “SkyWest/Royale Air Hangar 1 sub-lease agreement”. – The Airport Manager requested approval to have the Airport Committee Chairman sign a sub-lease agreement for Hangar 1 between SkyWest and Royale Air.

A motion was made by Eugene Londo and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item D, “Bacco Construction – Construction Agreement Middle & South Terminal Apron Rehabilitation Phase III & IV”. - The Airport Manager requested approval to have the Committee Chairman sign an agreement with Bacco Construction to rehabilitate the middle and south terminal apron.

A motion was made by Eugene Londo and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item E, “Mead & Hunt, Construction Administration Agreement Middle & South Terminal Apron Rehabilitation Phase 3&4 Federal Project 4015/C119. – The Airport Manager requested approval to have the Committee Chairman sign an agreement with Mead & Hunt to provide Construction Administrative services to rehabilitate the middle and south terminal apron.

A motion was made by Eugene Londo and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

New Business, Agenda Item F, “Mead & Hunt, Design Apron Rehabilitation Phase 3&4 Federal Project 4015/C119. – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 250811 in the amount of \$26,031.31 for submittal to MDOT for processing and payment to Mead & Hunt Engineering for the third progress payment, Design Services, CMX Apron Rehabilitation. The cost is reimbursable using AIP/PFC funds. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Eugene Londo and seconded by Albert Koskela to approve the request.

Motion Carried Unanimously

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“New Business Agenda Item G, “Water/Sewage Report.” – For the period from March 19, 2015 to April 16, 2015 (28 days) daily I&I was 10,070 gallons. For the same time period in 2014 I&I was 12,325 gallons. For the period from March 20, 2015 to April 20, 2015 (31 days) water loss (280,970) gallons. For the same time period in 2014 water loss was 44,206 gallons.

Bill Voght, Airport Certified Water Operator, updated the Committee on what has been done to find the current water leak and what options are available to hire a contractor to search for the leak.

“New Business Agenda Item H, “Airline Monthly Statistics.” – For the month of March, 2015 SkyWest enplaned 2,223 passengers and deplaned 2,041 Last year in March SkyWest enplanements were 2042 compared to this year’s enplanements of 2,223 an increase of 181 passengers or 9.0%. SkyWest experienced 1 cancellation during the month compared to 9 in March of 2014.

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held May 28, 2015 in the airport conference room at 4:00 PM.

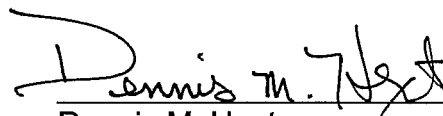
ADJOURNMENT: A motion was made by Eugene Londo and seconded by Albert Koskela to adjourn the meeting at 4:44PM.

Minutes approved by:

Recorded by:



Eugene Londo
Airport Committee Vice Chairman



Dennis M. Hext
Airport Manager