

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: December 18, 2014 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

---

**ROLL CALL:** Anton Pintar – Present, Scott Ala – Present Tom Tikkanen - Present

**ATTENDEES:** Dennis Hext, Airport Manager, Eric Forsberg, County Controller, Dennis Juppe, (Primary Airport Services), Russ Erkkila, Bill Voght, and Rose Keranen.

**AGENDA:** A motion was made by Anton Pintar and seconded by Scott Ala to approve the agenda as presented.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Anton Pintar and seconded by Scott Ala to approve the December 2, 2014 (November Meeting) regular airport meeting minutes as presented.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Scott Ala and seconded by Anton Pintar to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Anton Pintar – YES Tom Tikkanen – YES Scott Ala - YES

**FINANCIAL REPORT:** Eric Forsberg, County Controller, presented the Airport and Water & Sewer financial reports for the month of November.

**PUBLIC COMMENTS:** Dennis Hext updated the Committee on the weather observer class held in December. Out of the 10 participants (5 from SkyWest and 5 Airport employees) 4 students passed the test. Another class will be held in the spring to qualify the remaining airport employees. Although the airport now has 4 certified observers the airport is still not certified. The FAA has not decided on how they will certify airports.

**OLD BUSINESS:**

**NEW BUSINESS:**

**New Business, Agenda Item A, “Conservation Easement”** – The Airport Manger requested approval for the Airport Committee Chairman to sign a conservation easement between the Airport and DEQ. The easement is for a 10 acre parcel of land to replace airport wetlands which were altered during the removal of the lagoons and rehabilitation of the Runway Safety Area (RSA) of runway 7.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

**Motion Carried Unanimously**

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: December 18, 2014 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

---

**New Business, Agenda Item B, “Michigan Association of Airport Executives (MAAE) Conference”** – The Airport Manager requested approval to attend the Michigan Association of Airport Executive (MAAE) conference in Lansing February 18-19, 2015. The conference is a budgeted item.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

**Motion Carried Unanimously**

**New Business, Agenda Item C, “Mead & Hunt, Sixth Progress Payment, CMX CA North Terminal Apron Reconstruction, Project R2799300-130536.02, Fed. 3914/C118.** – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 248089 in the amount of \$4,491.25 for submittal to MDOT for processing and payment for work performed by Mead & Hunt Engineering. The cost is reimbursable using AIP/PFC funds. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

**Motion Carried Unanimously**

**“New Business Agenda Item D, “Water/Sewage Report.”** – For the period from November 10, 2014 to December 18, 2014 (38 days) daily I&I was 8,361 gallons. For the same time period in 2013 I&I was 7,164 gallons. For the period from November 14, 2014 to December 15, 2014 (31 days) water loss was (2,983) gallons. For the same time period in 2013 water loss was 122,605 gallons.

**“New Business Agenda Item E, “Airline Monthly Statistics.”** – For the month of November, 2014 SkyWest enplaned 1,856 passengers and deplaned 1,836 Last year in November SkyWest enplanements were 1,940 compared to this year’s enplanements of 1,856 a decrease of 84 passengers or 4.0%. SkyWest experienced 3 cancellations during the month compared to 1 in November of 2013.

**PUBLIC COMMENTS:** Dennis Hext thanked Commissioner Tikkanen for his service as Airport Committee Chairman.

**NEXT MEETING:** The next meeting will be held January 29, 2015 in the airport conference room at 4:00 PM.

**ADJOURNMENT:** A motion was made by Scott Ala and seconded by Anton Pintar to adjourn the meeting at 4:18PM.

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: December 18, 2014 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

---

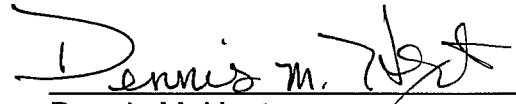
Minutes approved by:

Recorded by:



---

Tim Palosaari  
Airport Committee Chairman



---

Dennis M. Hext  
Airport Manager