

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: October 30, 2014 TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Anton Pintar – Present, Scott Ala – Present Tom Tikkanen - Present

**ATTENDEES:** Dennis Hext, Airport Manager, Dennis Jouppe, (Primary Airport Services), Russ Erkkila, Bill Voght, George Kinnunen and Rose Keranen.

**AGENDA:** A motion was made by Scott Ala and seconded by Anton Pintar to approve the agenda as presented.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Anton Pintar and seconded by Scott Ala to approve the September 25, 2014 regular airport meeting minutes as presented.

**Motion Carried Unanimously**

**BILLS:** A motion was made by Scott Ala and seconded by Anton Pintar to approve and pay the bills as presented.

**Motion Carried Unanimously**

Roll call – Anton Pintar – YES Tom Tikkanen – YES Scott Ala - YES

**FINANCIAL REPORT:** Dennis Hext, Airport Manager, presented the Airport and Water & Sewer financial reports for the month of September.

**PUBLIC COMMENTS:** Anton Pintar suggested an update on the ASOS situation should be given to the public by asking the Gazette to publish a story. Weather Observer training is scheduled for December 8-12 and back up equipment has been purchased and installed. After observers are certified the FAA will need to certify the equipment.

**OLD BUSINESS:**

**NEW BUSINESS:**

**New Business, Agenda Item A, “KRC Snow Blower Testing Rental Agreement – Amendment No.3”.** – The Airport Manger requested permission to have the Airport Committee Chairman sign KRC Snow Blower Testing Rental Agreement Amendment No. 3. The amendment extends the term of the agreement to 05/01/15 with the remainder of the agreement unchanged.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

**Motion Carried Unanimously**

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**New Business, Agenda Item B, “MDOT Contract 2015-0043 – Airport Awareness Grant”.**  
– The Airport Manger requested permission to have the Airport Committee Chairman sign MDOT Contract 2015-0043, Airport Awareness grant which provides funding for Airport marketing. The total grant amount is \$16,667.00 of which the MDOT will fund 90% and the local share will be 10%.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

**Motion Carried Unanimously**

**New Business, Agenda Item C, “Resolution - MDOT Contract 2015-0043 – Airport Awareness Grant”.** – The Airport Manger requested permission to approve a resolution specifically authorizing the Airport Committee Chairman as the authorized official to sign MDOT Contract 2015-0043, Airport Awareness grant. The resolution is a condition of the grant.

A motion was made by Anton Pintar and seconded by Scott Ala to approve the request.

**Motion Carried Unanimously**

Roll call – Anton Pintar – YES Tom Tikkanen – YES Scott Ala - YES

**New Business, Agenda Item D, “Mead & Hunt Contract – Terminal Study BCA”.** – On October 15, 2014 the Houghton County Board of Commissioners approved a proposal from Mead & Hunt to conduct a terminal replacement cost benefit analysis totaling \$41,000. Initially County funding of the study would be necessary however, once the terminal project is initiated the cost to conduct the study would be reimbursed using Federal funding though the AIP/PFC grant programs. The Airport Manger requested permission to have the Airport Committee Chairman sign the agreement.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

**Motion Carried Unanimously**

**New Business, Agenda Item E, “Mead & Hunt, Fourth Progress Payment, CMX CA North Terminal Apron Reconstruction, Project R2799300-130536.02, Fed. 3914/C118.** – The Airport Manager requested approval to have the Airport Committee Chairman sign invoice 246783 in the amount of \$17,965.00 for submittal to MDOT for processing and payment for work performed by Mead & Hunt Engineering. The cost is reimbursable using AIP/PFC funds. Sponsor share is 2.5% which is reimbursable using PFC funds.

A motion was made by Scott Ala and seconded by Anton Pintar to approve the request.

**Motion Carried Unanimously**

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**“New Business Agenda Item F, “Water/Sewage Report.”** – For the period from September 11, 2014 to October 16, 2014 (35 days) daily I&I was 5,967 gallons. For the same time period in 2013 I&I was 4,043 gallons. For the period from September 15, 2014 to October 15, 2014 (30 days) water loss was 831 gallons. For the same time period in 2013 water loss was 52,260 gallons.


**“New Business Agenda Item E, “Airline Monthly Statistics.”** – For the month of September, 2014 SkyWest enplaned 1,605 passengers and deplaned 1,567. Last year in September SkyWest enplanements were 2,083 compared to this year’s enplanements of 1,605 a decrease of 478 passengers or 23.0%. SkyWest experienced 13 cancellations during the month compared to 1 in September of 2013. It is important to note 98% of the cancellations were due to the ASOS outage which stranded a total of 965 passengers. The airport also experienced a negative impact from the Chicago air traffic control center fire.

**PUBLIC COMMENTS:** Scott Ala requested airport meeting packets earlier so the Committee has more time to review the information.

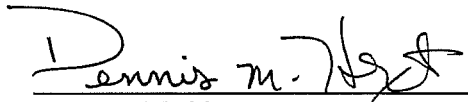
**NEXT MEETING:** The next meeting will be held December 2, 2014 in the airport conference room at 4:00 PM.

**ADJOURNMENT:** A motion was made by Scott Ala and seconded by Anton Pintar to adjourn the meeting at 4:35PM.

Minutes approved by:

  
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Tom Tikkanen  
Airport Committee Chairman

Recorded by:

  
\_\_\_\_\_  
Dennis M. Hext  
Airport Manager