

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: May 2, 2023 TIME: 1:00 PM

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

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**ROLL CALL:** Tom Tikkanen – Present, Roy Britz – Present, Glen Anderson – Present

**ATTENDEES:** Dennis Hext – Airport Manager, Jillian Spagnotti, Ben Larson

**AGENDA:** A motion was made by Roy Britz to approve the agenda, second by Glenn Anderson.

**Motion Carried Unanimously**

**MINUTES:** A motion was made by Glen Anderson to approve the April 2023 Airport Meeting Minutes, second by Roy Britz.

**Motion Carried Unanimously**

**BILLS:** A motion made by Glenn Anderson to approve and pay the bills as presented, second by Roy Britz.

Roll call: Tom Tikkanen – YES; Roy Britz – YES; Glen Anderson – YES

**Motion Carried Unanimously**

**FINANCIAL REPORT:** Ben Larson presented the airport, water and sewer financials for April 2023.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

**New Business, Agenda Item 1, “Airport Sewer Ordinance”.** – The final copy of the airport sewer ordinance was presented for review by the Committee. The sewer ordinance has been reviewed and approved by Roger Zappa, County Attorney, and Dick Supina, Traverse Engineering.

Motion made by Glenn Anderson to approve the airport sewer ordinance pending Houghton County Board of Commissioners Approval at the next regularly scheduled board meeting, second by Roy Britz

Roll call: Tom Tikkanen – YES; Roy Britz – YES; Glen Anderson – YES

**Motion Carried Unanimously**

**New Business, Agenda Item 2, “Mead & Hunt Monthly Progress Report”.** – The Mead & Hunt progress report summarizing activities for the period from March 1, 2023, through March 31, 2023 was presented for Committee review.

**New Business Agenda Item 3, “Water/Sewage Report.”** – For the period from March 14, 2023, to April 14, 2023 (31 days) daily I&I was 8,253 gallons. For the same time period in 2022, I&I was 11,760 gallons. For the period from March 14, 2023, to March 14, 2023 (31 days) water loss was 88,217 gallons. For the same time period in 2022 water loss was 25,947 gallons.

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**New Business Agenda Item 4, "Airline Monthly Statistics."** – For the month of March 2023, SkyWest enplaned 2,166 passengers and deplaned 2,008. Last year in March SkyWest enplanements were 1,832 compared to this year's enplanements of 2,166 an increase of 334 passengers or 18%. SkyWest experienced 4 cancellations during the month compared to 6 in March of 2022.

**PUBLIC COMMENT:** None

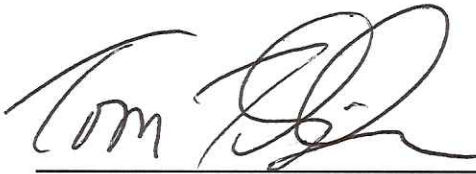
**NEXT MEETING:** The next meeting will be Thursday, June 1, 2023 in the airport conference room at 1:00 PM.

**ADJOURNMENT:** A motion was made by Glen Anderson to adjourn the meeting at 1:43 pm, second by Roy Britz.

**Motion Carried Unanimously**

Minutes approved by:

Recorded by:



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Tom Tikkanen  
Airport Committee Chairman



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Dennis M. Hext  
Airport Manager