

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: JANUARY 26, 2023 TIME: 1:00 PM

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Roy Britz – Present, Glen Anderson – Present

ATTENDEES: Dennis Hext – Airport Manager, Jillian Spagnotti, Becky Yilatalo, Phil Anderson, Bill Voght, Dick Supena

AGENDA: A motion was made by Glen Anderson to approve the agenda as presented, second by Roy Britz.

Motion Carried Unanimously

MINUTES: A motion was made by Glen Anderson to approve the December 22, 2022 Airport Meeting Minutes, second by Roy Britz.

Motion Carried Unanimously

BILLS: A motion was made by Glen Anderson to approve and pay the bills as presented, second by Roy Britz.

Roll call: Tom Tikkanen – YES; Roy Britz – YES; Glen Anderson – YES

Motion Carried Unanimously

FINANCIAL REPORT: Becky Yilatalo presented the airport, water and sewer financials for December 2022.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 1, “Water System Design and Construction Standards”. – As part of the water and sewer ordinance Traverse Engineering has drafted “Design and Construction Standards” for the Water System. The airport manager requested a motion to approve the standards and incorporate them into the completed ordinances at a future date. If approved the standards will be used for any future projects.

A motion was made by Roy Britz to approve the standards, second by Glenn Anderson

Motion Carried Unanimously

New Business, Agenda Item 2, “Gooseneck Creek Dam Removal”. – KRC in conjunction with EGLE is requesting permission to remove the Gooseneck Creek Dam located on County property. The dam removal and creek restoration would benefit the airport by eliminating a wildlife attractant, relieve pressure from the water and sewer system, and take away a liability to the county if the dam were to fail. The restoration would restore the creek to its original flow. EGLE would require the restored stream and wetland area to be placed under a conservation easement to ensure the stream is preserved.

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A motion was made by Glenn Anderson to approve the removal of the Gooseneck creek dam by KRC provided there are no expenses incurred by the County. This includes permits, design, dam removal, and removal and replacement of a culvert downstream of the dam. Motion second by Roy Britz.

Motion Carried Unanimously

New Business, Agenda Item 3, “2023 Michigan Airport Conference”. – The airport manager requested permission to attend the 2023 MAAE Airport Conference February 14-17, 2023 in Lansing Michigan. The board members were also invited to attend. The conference is a budgeted item.

A motion was made by Glenn Anderson to approve the request to attend the “2023 Michigan Airport Conference” and to also include attendance by Glenn Anderson, second by Roy Britz.

Motion Carried Unanimously

Roll call: Tom Tikkanen – YES; Roy Britz – YES; Glen Anderson – YES

New Business, Agenda Item 4, “EAS Contract 2023-2025”. – On January 12, 2023 the DOT awarded an EAS contract to SkyWest airlines to provide air service for the next two years with 50 seat CRJ-200 aircraft. The annual subsidy rate is set at \$6,507,497. No action required.

New Business, Agenda Item 5, “2023 Airport Committee Meeting Dates”. – The Airport Manger requested approval of the Airport Committee Meeting dates for 2023.

A motion was made by Glenn Anderson to approve the 2023 meeting dates as presented, second by Roy Britz.

Motion Carried Unanimously

New Business, Agenda Item 6, “Mead & Hunt Monthly Progress Report”. – The Mead & Hunt progress report summarizing activities for the period from December 1, 2022, through December 31, 2022 was presented for review and discussion.

New Business Agenda Item 7, “Water/Sewage Report.” – For the period from December 14, 2022, to January 12, 2023 (29 days) daily I&I was 6,875 gallons. For the same time period in 2022, I&I was 8,738 gallons. For the period from December 14, 2022, to January 12, 2023 (29 days) water loss was 124,257 gallons. For the same time period in 2022 water loss was 116,232 gallons.

New Business Agenda Item 8, “Airline Monthly Statistics.” – For the month of December 2022, SkyWest enplaned 1,754 passengers and deplaned 1,634. Last year in December SkyWest enplanements were 1,953 compared to this year’s enplanements of 1,754 a decrease of 201 passengers or 10%. SkyWest experienced 8 cancellations during the month compared to 6 in December of 2021.

PUBLIC COMMENT: None

NEXT MEETING: The next meeting will be Thursday, February 23, 2023 in the airport conference room at 1:00 PM.

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ADJOURNMENT: A motion was made by Glen Anderson to adjourn the meeting at 1:44 pm, second by Tom Tikkanen.

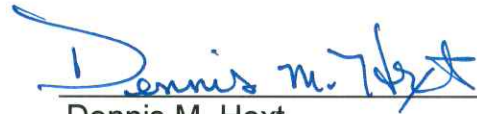
Motion Carried Unanimously

Minutes approved by:



Tom Tikkanen
Airport Committee Chairman

Recorded by:



Dennis M. Hext
Airport Manager